

How to submit PTO and Bid on Shifts

Bidding on a Shift

Home Screen

Logon to eSchedule

User:

Password:

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Employee ID

Last 4 Social

Select Weekly Spreadsheet

Change the View to the division you would like to look at

Jan-Care Ambulance | Natasha Bennett

Home | Clock Out | Schedule | Time Clock | Document Library | Forms Manager | Administration

Messages
No Messages.

My Schedule
9/12/2019 0700-1600 Rural Acres Day:BLS
9/13/2019 0000-0000 Rural Acres Day:BLS
9/16/2019 0000-0000 Rural Acres Day:BLS
9/17/2019 0000-0000 Rural Acres Day:BLS
9/18/2019 0000-0000 Rural Acres Day:BLS

Upcoming Events
9/13/2019 1000-1600 Documentation 101-Corporate
10/18/2019 1000-1600 Documentation 101-Corporate
11/22/2019 1000-1600 Documentation 101-Corporate
12/7/2019 1200-1400 Christmas Dinner 1
12/8/2019 1300-1500 Christmas Dinner 2

My Bids
11/14/2015 0730-1930 pending

My Paid Time Off
11/18/2015 0700-1930

My Certs
BCLS 2/28/2021

Swaps & Covers
No recent swaps activity.

Designed and Developed by eSchedule | Submit a Suggestion

Jan-Care Ambulance | Natasha Bennett

Home | Clock Out | Schedule | Time Clock | Documents | Forms Manager

view ALL

	Sun - 9/9/19	Mon - 9/10/19	Tue - 9/10/19	Wed - 9/11/19	Thu - 9/12/19	Fri - 9/13/19	Sat - 9/14/19	
On Call	Management On Call J.Cornett (0730-0730) BT On Call M.Teric (0730-0730) Captain On Call Nathan Coleman (0730-0730) Richard On Call (0730-0730)	T.Morris (0730-0730) M.Teric (0730-0730) Melinda Hanny (0730-0730) (0730-0730)	J.Saenger (0730-0730) D.Richmond (0730-0730) Melinda Coleman (0730-0730) (0730-0730)	C.Panson (0730-0730) D.Richmond (0730-0730) Melinda Coleman (0730-0730) (0730-0730)	M.Long (0730-0730) M.Teric (0730-0730) Nathan Coleman (0730-0730) (0730-0730)	A.Johnson (0730-0730) D.Richmond (0730-0730) Chris Mahanna (0730-0730) (0730-0730)	P.Seaman (0730-0730) D.Richmond (0730-0730) Charles Padley (0730-0730) (0730-0730)	
Nighttime Driver	Ingithine Driver (2100-2100)	(2100-2100)	A.Smith (02100-0600) (0600-2100)	A.Smith (02100-0600) (0600-2100)	A.Smith (02100-0600) (0600-2100)	A.Smith (02100-0600) (0600-2100)	A.Smith (02100-0600) (0600-2100)	
Vehicle	106 (0730-0730)	106 (0730-0730)	106 (0730-0730)	106 (0730-0730)	106 (0730-0730)	106 (0730-0730)	106 (0730-0730)	
BLS	C.Chavez (0730-0730) R.Holmes (0730-0730) K.Hawberry (0730-0730) Jae (0730-0730)	S.Kordecki (0730-0730) C.Chavez (0730-0730) K.Hawberry (0730-0730) (0730-0730)	C.Chavez (0730-0730) S.Kordecki (0730-0730) K.Hawberry (0730-0730) (0730-0730)	S.Kordecki (0730-0730) C.Chavez (0730-0730) K.Hawberry (0730-0730) (0730-0730)	C.Chavez (0730-0730) S.Kordecki (0730-0730) K.Hawberry (0730-0730) (0730-0730)	S.Kordecki (0730-0730) C.Chavez (0730-0730) K.Hawberry (0730-0730) (0730-0730)	S.Kordecki (0730-0730) C.Chavez (0730-0730) K.Hawberry (0730-0730) (0730-0730)	S.Kordecki (0730-0730) C.Chavez (0730-0730) K.Hawberry (0730-0730) (0730-0730)
ALS	(0000-0000) C.Gibson (ND) (1100-2000) (0000-0000) P.Hammel (1100-2000) (0000-0000) Jae (0000-0000) J.Hess (0000-0000)	(0000-0000) C.Gibson (ND) (1100-2000) (0000-0000) P.Hammel (1100-2000) (0000-0000) Jae (0000-0000) J.Hess (0000-0000)	(0000-0000) C.Gibson (ND) (1100-2000) (0000-0000) P.Hammel (1100-2000) (0000-0000) Jae (0000-0000) J.Hess (0000-0000)	(0000-0000) C.Gibson (ND) (1100-2000) (0000-0000) P.Hammel (1100-2000) (0000-0000) Jae (0000-0000) J.Hess (0000-0000)	(0000-0000) C.Gibson (ND) (1100-2000) (0000-0000) P.Hammel (1100-2000) (0000-0000) Jae (0000-0000) J.Hess (0000-0000)	(0000-0000) C.Gibson (ND) (1100-2000) (0000-0000) P.Hammel (1100-2000) (0000-0000) Jae (0000-0000) J.Hess (0000-0000)	(0000-0000) C.Gibson (ND) (1100-2000) (0000-0000) P.Hammel (1100-2000) (0000-0000) Jae (0000-0000) J.Hess (0000-0000)	(0000-0000) C.Gibson (ND) (1100-2000) (0000-0000) P.Hammel (1100-2000) (0000-0000) Jae (0000-0000) J.Hess (0000-0000)
Waiver 24	Vehicle 048 (0730-0730) BLS D.Short (0730-0730) Rober (1930-0730) J.Hess (0730-0730)	048 (0730-0730) C.Suratt (ND) (0730-0730) S.Hammel (0730-0730) (0730-0730)	048 (0730-0730) T.Banic (0730-0730) C.Waite (0730-0730) (0730-0730)	048 (0730-0730) C.Suratt (ND) (0730-0730) S.Hammel (0730-0730) (0730-0730)	048 (0730-0730) T.Banic (0730-0730) C.Waite (0730-0730) (0730-0730)	048 (0730-0730) C.Suratt (ND) (0730-0730) S.Hammel (0730-0730) (0730-0730)	048 (0730-0730) C.Suratt (ND) (0730-0730) S.Hammel (0730-0730) (0730-0730)	048 (0730-0730) C.Suratt (ND) (0730-0730) S.Hammel (0730-0730) (0730-0730)
War 24	Vehicle 033 (0730-0730) BLS J.Hawberry (0730-0730)	033 (0730-0730) C.Suratt (ND) (0730-0730) J.Hawberry (0730-0730)	033 (0730-0730) T.Banic (0730-0730) J.Hawberry (0730-0730)	033 (0730-0730) C.Suratt (ND) (0730-0730) J.Hawberry (0730-0730)	033 (0730-0730) T.Banic (0730-0730) J.Hawberry (0730-0730)	033 (0730-0730) C.Suratt (ND) (0730-0730) J.Hawberry (0730-0730)	033 (0730-0730) C.Suratt (ND) (0730-0730) J.Hawberry (0730-0730)	033 (0730-0730) C.Suratt (ND) (0730-0730) J.Hawberry (0730-0730)

Select the times and click Bid

Update Schedule

Member: Natasha Bennett
Position: Welch Day :BLS
Date: 9/14/2019

Shift:

- 0730-0730
- 0415-1315
- 0430-1330
- 0500-1400
- 0500-1500
- 0545-1345
- 0600-1500
- 0630-1430
- 0700-1300
- 0730-0230
- 0730-0430
- 0730-0530
- 0730-1730
- 0730-1930
- Other

Start Hour: Minutes:
End Hour: Minutes:

0800-1600
0800-1700
0815-1715
0830-1730
0900-1700
0900-1800
0930-1830
1000-1900
1015-1815
1015-1915
1130-1930
1930-0730
0000-0000
0000-0900

Bid Comments:

Jan-Care Ambulance Natasha Bennett

Forms Manager

9/9/19	Tue - 9/10/19	Wed - 9/11/19	Thu - 9/12/19	Fri - 9/13/19	Sat - 9/14/19
J.Salangi(0730-0730)	C.Parsons(0730-0730)	J.Long(0730-0730)	R.Johnson(0730-0730)	P.Seamann(0730-0730)	
D.Richmond(0730-0730)	D.Richmond(0730-0730)	M.Terzic(0730-0730)	D.Richmond(0730-0730)	D.Richmond(0730-0730)	
Amanda Haney(0730-0730)	Alicia Coalson(0730-0730)	Nathan Coleman(0730-0730)	Chino Nakamura(0730-0730)	Charles Medley(0730-0730)	
A.SmithEVO(2100-0600)	A.SmithEVO(2100-0600)	A.SmithEVO(2100-0600)	A.SmithEVO(2100-0600)	A.SmithEVO(2100-0600)	A.SmithEVO(2100-0600)
106(0730-0730)	106(0730-0730)	106(0730-0730)	106(0730-0730)	106(0730-0730)	106(0730-0730)
C.Church(0730-0730)	S.Porterfield(0730-0730)	C.Church(0730-0730)	S.Porterfield(0730-0730)	S.Porterfield(0730-0730)	D.Short(0730-0730)
R.DeRossett(0730-0730)	K.Newberry(0730-0730)	R.DeRossett(0730-0730)	K.Newberry(0730-0730)	J.Carroll(0730-0730)	J.Carroll(0730-0730)
T.Yates(0730-1930)	T.Yates(0730-1930)	T.Yates(0730-1930)	T.Yates(0730-1930)	T.Yates(0730-1930)	T.Yates(0730-1930)
044(0000-0000)	044(0000-0000)	044(0000-0000)	044(0000-0000)	044(0000-0000)	044(0000-0000)
C.Gibson(ND)(1100-2000)	C.Gibson(ND)(1100-2000)	C.Gibson(ND)(1100-1900)	C.Gibson(ND)(1000-1900)	C.Gibson(ND)(0000-0000)	C.Gibson(ND)(0000-0000)
P.HunnellEVO(1100-2000)	P.HunnellEVO(1100-2000)	P.HunnellEVO(1100-1900)	P.HunnellEVO(1000-1900)	P.HunnellEVO(0000-0000)	P.HunnellEVO(0000-0000)
048(0730-0730)	048(0730-0730)	048(0730-0730)	048(0730-0730)	048(0730-0730)	048(0730-0730)
T.Baker(0730-0730)	C.Surratt(ND)(0730-0730)	T.Baker(0730-0730)	C.Surratt(ND)(0730-0730)	T.Baker(0730-0730)	T.Baker(0730-0730)
C.Younts(0730-0730)	S.HammondsEVO(0730-0730)	C.Younts(0730-0730)	S.HammondsEVO(0730-0730)	S.HammondsEVO(0730-0730)	J.Beavers(ND)(0730-0730)
074(0730-0730)	074(0730-0730)	074(0730-0730)	074(0730-0730)	074(0730-0730)	074(0730-0730)
G.Mitchell(0730-0730)	E.Wishnevsky(0730-0730)	G.Mitchell(0730-0730)	G.Mitchell(0730-0730)	Z.White(ND)(0730-0730)	G.Mitchell(0730-0730)
J.McGraw(0730-0730)	A.Perry(0730-0730)	J.McGraw(0730-0730)	A.Perry(0730-0730)	B.Cornett(0730-0730)	A.Perry(0730-0730)
J.Beavers(ND)(0730-0730)	J.Beavers(ND)(0730-0730)	J.Beavers(ND)(0730-0730)	J.Beavers(ND)(0730-0730)	J.Beavers(ND)(0730-0730)	J.Beavers(ND)(0730-0730)
033(0730-0730)	033(0730-0730)	033(0730-0730)	033(0730-0730)	033(0730-0730)	033(0730-0730)
I.Rennett(0730-0730)	Z.White(ND)(0730-0730)	D.Short(0730-0730)	M.Fitzke(0730-0730)	I.Rennett(0730-0730)	I.Rennett(0730-0730)

Review your shift bids

Under Schedule select My Bids

	Sun - 9/10/19	Mon - 9/10/19	Tue - 9/11/19	Wed - 9/11/19	Thu - 9/12/19	Fri - 9/13/19	Sat - 9/14/19
On Call	Management On Call D.Connert (0730-0730)	T.Hornig (0730-0730)	J.Salango (0730-0730)	C.Parsons (0730-0730)	J.Long (0730-0730)	A.Johnson (0730-0730)	P.Seamans (0730-0730)
Nighttime Driver	Vehicle K.Smith (0730-0730)	Vehicle K.Smith (0730-0730)	Vehicle K.Smith (0730-0730)	Vehicle K.Smith (0730-0730)	Vehicle K.Smith (0730-0730)	Vehicle K.Smith (0730-0730)	Vehicle K.Smith (0730-0730)
Welch	ALS C.Chavez (0730-0730)	ALS C.Chavez (0730-0730)	ALS C.Chavez (0730-0730)	ALS C.Chavez (0730-0730)	ALS C.Chavez (0730-0730)	ALS C.Chavez (0730-0730)	ALS C.Chavez (0730-0730)
Welch Day	ALS C.Gilman (ND) (1100-2000)	ALS C.Gilman (ND) (1100-2000)	ALS C.Gilman (ND) (1100-2000)	ALS C.Gilman (ND) (1100-1900)	ALS C.Gilman (ND) (1000-1900)	ALS C.Gilman (ND) (0000-0000)	ALS C.Gilman (ND) (0000-0000)
Iaeger 24	ALS S.Hammonds (0730-0730)	ALS S.Hammonds (0730-0730)	ALS S.Hammonds (0730-0730)	ALS S.Hammonds (0730-0730)	ALS S.Hammonds (0730-0730)	ALS S.Hammonds (0730-0730)	ALS S.Hammonds (0730-0730)
War 24	ALS J.Cornett (0730-0730)	ALS J.Cornett (0730-0730)	ALS J.Cornett (0730-0730)	ALS J.Cornett (0730-0730)	ALS J.Cornett (0730-0730)	ALS J.Cornett (0730-0730)	ALS J.Cornett (0730-0730)

My Bid Report

Member: Bennett, Natasha from 9/12/2019 to 9/12/2019 Status: Pending Sort By: Member Refresh

Date	Position	Shift	Name	Start Date	Bid	Comments	Bid Date	Status	Action	Scheduler	Comments	Approve/Reject	Date
No bids found for the selected search criteria.													

Designed and developed by eSchedule

Submit PTO

Submit
PTO
request



Weekly Spreadsheet

eSchedule		Jan-Care Ambulance							Natasha Bennett
Home	Clock Out	Schedule	Time Clock	Document Library	Forms Manager				
view ALL									
		Sun - 9/8/19	Mon - 9/9/19	Tue - 9/10/19	Wed - 9/11/19	Thu - 9/12/19	Fri - 9/13/19	Sat - 9/14/19	
On Call	Management On Call	J.Cornett(0730-0730)	T.Morris(0730-0730)	J.Salango(0730-0730)	C.Parsons(0730-0730)	J.Long(0730-0730)	R.Johnson(0730-0730)	P.Seamann(0730-0730)	
	IT On Call	M.Terzic(0730-0730)	M.Terzic(0730-0730)	D.Richmond(0730-0730)	D.Richmond(0730-0730)	M.Terzic(0730-0730)	D.Richmond(0730-0730)	D.Richmond(0730-0730)	
	Captain On Call	Nathan Coleman(0730-0730)	Amanda Haney(0730-0730)	Amanda Haney(0730-0730)	Alicia Coalson(0730-0730)	Nathan Coleman(0730-0730)	Chino Nakumura(0730-0730)	Charles Medley(0730-0730)	
Mechanic On Call	(0730-0730)	(0730-0730)	(0730-0730)	(0730-0730)	(0730-0730)	(0730-0730)	(0730-0730)	(0730-0730)	
Nighttime Driver	Nighttime Driver	(2100-2100)	(2100-2100)	A.SmithEVO(0600-2100)	A.SmithEVO(0600-2100)	A.SmithEVO(0600-2100)	A.SmithEVO(0600-2100)	A.SmithEVO(0600-2100)	
Welch	Vehicle	106(0730-0730)	106(0730-0730)	106(0730-0730)	106(0730-0730)	106(0730-0730)	106(0730-0730)	106(0730-0730)	
	ALS	C.Church(0730-0730)	S.Porterfield(0730-0730)	C.Church(0730-0730)	S.Porterfield(0730-0730)	C.Church(0730-0730)	S.Porterfield(0730-0730)	D.Short(0730-0730)	
	BLS	R.DeRossett(0730-0730)	K.Newberry(0730-0730)	R.DeRossett(0730-0730)	K.Newberry(0730-0730)	R.DeRossett(0730-0730)	K.Newberry(0730-0730)	J.Carroll(0730-0730)	
	3rd	(0730-0730)	(0730-0730)	(0730-0730)	(0730-0730)	T.Yates(0730-1930)	(0730-0730)	(0730-0730)	
Notes	(0730-0730)	(0730-0730)	(0730-0730)	(0730-0730)	(0730-0730)	(0730-0730)	(0730-0730)		
Welch Day	Vehicle	(0000-0000)	044(0000-0000)	044(0000-0000)	044(0000-0000)	044(0000-0000)	044(0000-0000)	044(0000-0000)	
	BLS	(0000-0000)	(0000-1100)	(0000-1100)	(0000-1100)	(0000-1000)	C.Gibson (ND)(0000-0000)	(0000-0000)	
	BLS	(0000-0000)	C.Gibson (ND)(1100-2000)	C.Gibson (ND)(1100-2000)	C.Gibson (ND)(1100-1900)	C.Gibson (ND)(1000-1900)	P.HunnellEVO(0000-0000)	(0000-0000)	
	3rd	(0000-0000)	P.HunnellEVO(1100-2000)	P.HunnellEVO(1100-2000)	P.HunnellEVO(1100-1900)	P.HunnellEVO(1100-1900)			
Notes	(0000-0000)	(0000-0000)	(0000-0000)	(0000-0000)	(0000-0000)	(0000-0000)	(0000-0000)		
Jaeger 24	Vehicle	048(0730-0730)	048(0730-0730)	048(0730-0730)	048(0730-0730)	048(0730-0730)	048(0730-0730)	048(0730-0730)	
	BLS	D.Justus (ND)(0730-0730)	C.Surratt (ND)(0730-0730)	T.Baker(0730-0730)	C.Surratt (ND)(0730-0730)	T.Baker(0730-0730)	C.Surratt (ND)(0730-0730)	T.Baker(0730-0730)	
	BLS	R.Roberts(0730-1930)	S.HammondsEVO(0730-0730)	C.Younts(0730-0730)	S.HammondsEVO(0730-0730)	C.Younts(0730-0730)	S.HammondsEVO(0730-0730)	J.Beavers (ND)(0730-0730)	
	3rd	(0730-0730)	(0730-0730)	(0730-0730)	(0730-0730)	(0730-0730)	(0730-0730)	Beavers working for youths. Yo...	
Notes	(0730-0730)	(0730-0730)	(0730-0730)	(0730-0730)	(0730-0730)	(0730-0730)	(0730-0730)		
War 24	Vehicle	074(0730-0730)	074(0730-0730)	074(0730-0730)	074(0730-0730)	074(0730-0730)	074(0730-0730)	074(0730-0730)	
	ALS	D.Short(0730-0730)	E.Wishnevsky(0730-0730)	G.Mitchell(0730-0730)	E.Wishnevsky(0730-0730)	G.Mitchell(0730-0730)	Z.White (ND)(0730-0730)	G.Mitchell(0730-0730)	
	BLS	J.Carroll(0730-0730)	J.McGraw(0730-0730)	A.Perry(0730-0730)	J.McGraw(0730-0730)	A.Perry(0730-0730)	B.Cornett(0730-0730)	A.Perry(0730-0730)	
	3rd	(0730-0730)	(0730-0730)	(0730-0730)	J.Beavers (ND)(0730-0730)	J.Beavers (ND)(0730-0730)	(0730-0730)	(0730-0730)	
Notes	(0730-0730)	J.Beavers (ND)(0730-0730)	(0730-0730)	lifter	(0730-0730)	(0730-0730)	(0730-0730)		
ALS	Vehicle	033(0730-0730)	033(0730-0730)	033(0730-0730)	033(0730-0730)	033(0730-0730)	033(0730-0730)	033(0730-0730)	
	ALS	I.Bennett(0730-0730)	Z.White (ND)(0730-0730)	D.Short(0730-0730)	M.Fitzke(0730-0730)	I.Bennett(0730-0730)	M.Fitzke(0730-0730)	I.Bennett(0730-0730)	

Select Correct pay type: UPTO, Vacation, or Sick

Confirmation

eSchedule Jan-Care Ambulance

Home Clock Out Schedule Time Clock Document Library Forms Manager

PTO Request

Start Date: 09/18/2019 Start Time: 07:30 End Date: 09/19/2019 End Time: 00:01

Pay Type: UPTO

Dept: Field - D1

Comments: Request for Day off, Will make up on weekend

Submit

Designed and Developed by eSchedule

f v e in t

eSchedule Jan-Care Ambulance Natasha Bennett

Home Clock Out Schedule Time Clock Document Library Forms Manager

PTO Request submitted.

PTO Report

Report Date: 9/12/2019

Member: Bennett, Natasha from 9/12/2019 to 9/30/2019 PTO Type: All PTO Status: All

Include Submit Date Include Start Date Refresh

Member	Date	PTO	Hrs	Dept	Status	Comments
Bennett, Natasha	9/18/2019	UPTO Request	16.52 (0730 - 0001)	Field - D1	pending	Request for Day off, Will make up on weekend

Designed and Developed by eSchedule

f v e in t Submit a Suggestion

Both Bids and PTO show on your home screen

The screenshot displays the eSchedule Jan-Care Ambulance home interface. At the top, the eSchedule logo is on the left, the company name 'Jan-Care Ambulance' is in the center, and the user name 'Natasha Bennett' is on the right. A navigation bar below the header contains links for Home, Clock Out, Schedule, Time Clock, Document Library, Forms Manager, and Administration. The main content area is divided into several sections: Messages (No Messages), My Schedule (listing dates from 9/12/2019 to 9/18/2019), Upcoming Events (listing dates from 9/13/2019 to 12/8/2019), My Bids (listing 11/14/2015 0730-1930 pending), My Paid Time Off (listing 11/18/2015 0700-1600 UPTO pending), My Certs (listing BCLS on 2/28/2021), and Swaps & Covers (No recent swaps activity). The 'My Bids' and 'My Paid Time Off' sections are circled in blue. The footer contains the text 'Designed and Developed by eSchedule', social media icons for Facebook, WordPress, YouTube, LinkedIn, and Twitter, and a 'Submit a Suggestion' link.

eSchedule Jan-Care Ambulance Natasha Bennett

Home Clock Out Schedule Time Clock Document Library Forms Manager Administration

Messages
No Messages.

My Schedule
9/12/2019 0700-1600 Rural Acres Day:BLS
9/13/2019 0000-0000 Rural Acres Day:BLS
9/16/2019 0000-0000 Rural Acres Day:BLS
9/17/2019 0000-0000 Rural Acres Day:BLS
9/18/2019 0000-0000 Rural Acres Day:BLS

Upcoming Events
9/13/2019 1000-1600 Documentation 101-Corporate
10/18/2019 1000-1600 Documentation 101-Corporate
11/22/2019 1000-1600 Documentation 101-Corporate
12/7/2019 1200-1400 Christmas Dinner 1
12/8/2019 1300-1500 Christmas Dinner 2

My Bids
11/14/2015 0730-1930 pending

My Paid Time Off
11/18/2015 0700-1600 UPTO pending

My Certs
BCLS 2/28/2021

Swaps & Covers
No recent swaps activity.

Designed and Developed by eSchedule Submit a Suggestion